

Governors State University

Civil Service Senate Minutes

Tuesday, February 9, 2016
11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Shaniqua Jones (2017)	X		
Candace Dade (2016)			X	Sheryl Jones-Harper (2016)	X		
Dennis Dent (2016)			X	Sandi Kawanna (2016)			X
Melody Easterling (2017)	X			Audrey McIntyre (2016)	X		
Dorothea Franklin (2016)		X		Susie Morris (2017)	X		
Kathleen Frossard-Fisher (2017)	X			Eric Nicholson(2016)		X	
LaSheena Fuller (2016)	X			Gina Ragland (2016)	X		
Joyce Giroux (2016)	X			Raquel Rios-Aguirre (2016)	X		
Adrienne Gray (2017)	X			Deb Sbalchiero (2017)			X
Melissa Hill (2017)	X			Karen Sinwelski (2017)	X		
Lynette Johnson (2017)	X			Sabrina Slocum (2017)	X		
Senator Opening				Merri Wilkerson (2017)		X	

Guests: None

Meeting Opened at: 11:07am, By Sheryl Jones Harper

Approval of Minutes: Since we did not have a quorum of senators in attendance for the January 2016 meeting, the November minutes needed to be approved. All present senators reviewed the minutes, a motion was made to approve: Joyce Giroux, 2nd motion: Raquel Rios-Aguirre. All voted in favor, November 2015 minutes were approved.

Committee Reports:

1. **Governance Committee—Eric Nicholson** Eric was not present for this meeting, his work schedule was changed in the library and he will not be able to attend the meetings on Tuesdays. Sheryl Jones-Harper suggested that the meeting day be changed to Wednesday or Thursday. LaSheena will check on 25Live for available rooms. Since Eric is running for reelection this year, he has requested that Sheryl ask for 5 volunteers for the CSS upcoming election committee. Volunteers are: Melody Easterling, Shaniqua Jones, Suzie Morris, Mellissa Hill and Katie Frossard Fisher. Sheryl also suggested that it would be nice if someone volunteered to be a back-up to Eric on the governance committee.
2. **Correspondence Committee—LaSheena Fuller** An email blast was sent out on 2/9/16 to CS members for the free CPA tickets.
3. **Financial Committee—Gina Ragland** Gina reported that the civil service has \$12,000 remaining in our 31-000000 account. We have nothing in the 10-account, since we have not received a budget from the state.
4. **Affairs Committee—Gina Ragland/LaSheena Fuller** Gina suggested that CSS offer a Professional Day for civil service members in March during Spring Break week. Some suggested topics: resume writing, job hunting skills, computer skill updating, dress for success, etc. The Affairs committee is looking for other opportunities to raise money for civil service activities and educational assistance awards. Cookie dough sales and World's Finest Chocolates are two potential fund raisers. Selling Carson's Days Coupon books is another potential fund raiser, with 100% profit going to the group.
5. **EAC Committee Report—Ann Jaso, GSU Representative** Ann sent out a letter to all Civil Service staff from Eastern Illinois University regarding upcoming lay-offs and furloughs of civil service staff and A&P personnel. Also, a January report of the Employee Advisory Meeting was sent out to all civil service members on 2/1/16 from Ann. A customer satisfaction survey was also sent out.
6. **EOM Committee Report—Raquel Rios Aguirre** The December employee of the month, Lauren Esolato, and January, Tiffani Robertson, was announced via email. EOM applicants for February and March will be sent out by HR in the next few weeks.
7. **CSS President's report—Sheryl Jones Harper** Town Hall meeting with President Maimon and Executive Staff will be on February 18, 2016 to discuss the budget crisis. A new policy regarding emails is in the works and will be announced to all staff and students.

A motion was made by Karen Sinwelski to adjourn the meeting. The motion was 2nd by Suzie Morris. All were favor by voice vote, the meeting adjourned at 11:57pm